

CAMPBELLFIELD HEIGHTS PRIMARY SCHOOL

UNIFORM AND DRESS CODE

POLICY



Rationale

This uniform code relates to all students who attend Campbellfield Heights Primary School. The following issues were considered when creating this policy - equality, health & safety, expense, school pride and identification, fashion and practicality, and school image contributed to the establishment of this policy..

Implementation:

School Council has developed a Dress Code that provides choice for the students, allows students to safely engage in varied school activities, and caters for the financial constraints of families.

All students are required to wear full uniform to school at all times, during school hours, while travelling to and from school, during interschool sport, excursions or whenever representing the school.

For safety and security reasons the only acceptable jewellery includes watches, stud earrings and sleepers worn in the ears. Bangles, bracelets, rings, necklaces and large earrings are not permitted.

Cosmetics must not be worn at school (clear nail polish is acceptable). No large jewellery allowed.

The student Dress Code, including details of items for sale at the uniform shop and shop times, will be published in the newsletter.

The Principal and staff are responsible for implementing the Dress Code in a manner consistent with the Student Code of Conduct and this policy.

Parents who seek exemption from the Dress Code for religious, ethnic or cultural reasons, disability, health condition or economic hardship must apply in writing to School Council.

Approved Uniform

1. HAT – Dark Blue, Bucket Style Sunsmart hat with school logo; must be worn terms 1 & 4 and during times of above 3 High UV by all students
2. BEANIE – Dark Blue, with school logo, is optional headwear during terms 2 & 3 only.
3. POLO-SHIRT – Light Blue with school logo, can be short or long sleeved.
4. WINDCHEATER – Dark Blue with school logo, can also be a Hooded Jacket or Bomber Jacket.
5. TROUSERS – Dark Blue – can be track pants, cotton slacks or shorts - no stripes, logos or motifs.
6. COTTON DRESS – white and blue-checked.
7. SCARVES, Hair Bands, Hair Ties and ribbons must be dark blue, light blue or white.
8. UNDERGARMENTS – skivvies, t-shirts, jumpers and other clothes worn under the uniform for extra warmth, must be white, light blue or dark blue, or must remain concealed from view.
9. SHOES – For health & safety reasons they must be fully enclosed shoes, runners or boots - no thongs, no sandals, no high heels Students must wear socks under their shoes

Enforcing School Uniform Policy

1. It is the responsibility of the principal and staff to enforce the school uniform policy.
2. Students may be excluded from excursions, interschool sport, taking a leading role at school assemblies and other official school activities when not in full uniform.
3. Students who temporarily wear non-uniform items must produce a signed note from their parents.
4. Students who regularly don't comply with the uniform code (even if they provide a parent note) may be required to spend recess/lunch times in a designated/restricted area of the school yard.
5. Students who don't wear approved sunsmart hats in terms 1 & 4 and above 3 UV days in other terms, will sit in a designated shady area during recess/lunch. Unapproved hats must not be worn & hat swapping is not permitted.
6. Students will be given a hat to borrow to wear if they have PE or interschool sport. This hat will be disinfected as soon as it is returned after the activity.
7. For health and safety reasons all students must comply with SunSmart regulations.

LOST PROPERTY

All uniform items worn by students should be **clearly labelled** with student name/s, to help avoid loss.

All misplaced/lost uniform and other items found within the school will be placed in the Lost Property area.

Lost Property will be displayed periodically for students and parents to view and reclaim. Unclaimed and un-named items will be disposed of at the Welfare Coordinator's discretion and may be put in the spare clothing tub or donated to students who are in need or placed in the clothing charity bin.

Other lost property (clothes, personal items, toys, jewellery, etc.) may be kept until the end of term.

Accountability

1. All financial records will be maintained in the Official Account.
2. The Uniform Shop convenor or principal will provide School Council with at least one Profit & Loss statement each term, plus one annual Profit & Loss statement December.
3. Money will not be kept in the uniform shop overnight or while the shop is unstaffed. Monies handed to office and floats taken will be counted, signed for and witnessed by the office manager or principal.
4. Financial records and procedures are scrutinised during the school's independent annual audit.

Evaluation: This policy will be reviewed every 3 years.

CAMPBELLFIELD HEIGHTS PRIMARY SCHOOL

OUT OF UNIFORM NOTICE



Dear _____

Date _____

Your child _____ was not wearing correct school uniform today.

He /she was not wearing the following correct uniform item/s

Hat	Navy Blue, bucket hat <i>with</i> school logo.	These hats provide excellent sun protection. They must be worn during terms 1 & 4 when your child is outdoors.
Beanie	Navy Blue <i>with</i> school logo.	Terms 2 and 3 only, when it is cold.
Polo Shirt	Light Blue <i>with</i> school logo.	Can be short or long-sleeved.
Windcheater	Navy Blue <i>with</i> school logo	Can be a Hooded Jumper, Windcheater or Bomber jacket.
Track pants	Navy blue.	Can be track pants, light cotton pants or shorts. These can also be purchased at local department stores. Leggings for girls are not considered track pants and can only be worn as undergarments.
Cotton Dress	White & Blue – checked.	Navy Blue. Can be purchased from the school or at local department stores.
Scarves & Hair accessories	Dark Blue, Light Blue or White.	This applies to all Scarves, Hair Ties and Ribbons.
Undergarments	White, Dark Blue or Light Blue or must be concealed from view.	Skivvy, t-shirt, jumper, leggings, etc. which are worn for extra warmth.
Shoes	Fully enclosed Runners, Boots or Shoes.	For health & Safety reasons, no thongs, sandals, high heels or open footwear can be worn.

It is School Council policy that **all children must wear full school uniform** every day.

This includes excursions and interschool sport, and when they represent the school in any way.

The school uniform shop provides quality uniforms at reasonable prices. Occasionally we have second-hand uniforms for purchase. You can buy uniforms from the school office. If you are in financial hardship please discuss this, in private, with the Principal. We may be able to help.

If your child is out of uniform for just a day or two because items are in the wash, damaged or lost, please provide a short note to explain the situation.

Please make sure all clothes and property are clearly named, so lost items can be returned.

Comments:

Thank you for your support.

Staff Name _____ & Jo Howard – Principal